

SUMMER CAMP/CLASS POLICIES

June 8th 2026 - July 26th 2027



Class Procedures

Students should store any personal items in the dressing rooms. Once the studio door is opened, students should enter for class. All students should use the restroom prior to the start of class to avoid class disturbance. Dance classes that incorporate multiple genres (KinderCombo, Blend Classes) will allow time for students to change shoes and minimal attire during class.

Class Days & Times

Class days and times are subject to change. There is a minimum of 5 students per class to maintain class schedule.

Parent Viewing

Studio doors remain closed during all classes. It is not recommended that parents accompany their child into the studio, as it may cause the student or class to become distracted. During these times we ask that all parents drop their students off at the door unless your child is 5 and under. We do have a TV in our lobby where you can view your child's progress.

Enrollment Deadlines

Students may enroll at any time and will pay the weekly camp rate or prorated tuition.

Attendance

All absences must be reported to the office via email (info@arseneaudanceacademy.com) or phone (224-223-3160). For the students' safety, a student who arrives more than 10 minutes late to a group class may be asked to observe the class only.

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Dress Code

Students will not be allowed to participate in group classes without proper attire, no exceptions (dress code is listed on the website). Dance students may be required to purchase tights, bun kits, etc. if they are not prepared for class.

Tuition & Withdrawal Policies

Payment to be made in full with EFT, debit card, or credit card (due upon the start of the session). **3.5% Convenience Fee for debit or credit cards.

Late Fees

Late Fee: \$10.00 for every 10 days overdue.

Rates

Arseneau Dance Academy is a private organization, and rates are subject to change.

Withdrawal Procedure

If a student enrolled in a weekly camp desires to withdraw after the session has begun, a parent must email the office at info@arseneaudanceacademy.com to request withdrawal. The email must include the student's name, class, and the reason for withdrawal. There is no refund provided for withdrawal from a summer camp once the camp has begun. If a student is enrolled in our 6 week summer session they may withdraw during the first week. The student is charged a \$50.00 withdraw fee and must pay for any classes taken.

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Weather/Emergency Cancelations

In case of inclement weather, parents will be notified via email of canceled and/or rescheduled group classes. ADA does not offer refunds for classes canceled due to inclement weather. ADA reserves the right to hold classes or lessons even if the district cancels classes or activities.

Communications

ADA uses email to communicate with parents and students. If you opt out of receiving ADA emails & notifications, you may miss communications regarding cancelations due to weather, camp/class reminders, etc. Parents and students are encouraged to add info@arseneaudanceacademy.com to their list of contacts. You can also follow us on Facebook and Instagram.

Procedures for Submitting Complaints & Suggestions

If you have a complaint or suggestion you would like to submit to ADA for consideration, please email info@arseneaudanceacademy.com using the subject Customer Service. A staff member will respond to your complaint or suggestion by the following business day. We encourage anyone who has a complaint or suggestion to contact the office immediately rather than discussing the issue with other parents or instructors.

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Waivers & Agreements

Release of Liability

All students and the parents/legal guardians are aware of possible physical injury that may occur during activities at Arseneau Dance Academy, performances and/or rehearsals, and are willing to assume those risks. It is agreed that Arseneau Dance Academy LLC, its officers, directors, instructors and associates are not responsible for personal injury or property loss. Student and the parents/guardians have read and understand the studio policies represented in the ADA Student Handbook, and agree to abide by them at all times.

Medical Authorization

Arseneau Dance Academy LLC, its owner and operators have parent/guardian permission to seek medical treatment for a participant in the event they are not able to reach a parent/guardian. Parent/guardian declares any physical/mental problems, restrictions, or condition and/or declare the participant to be in good physical and mental health.

Payment Information

Parent/guardian understands that it is his/her responsibility to provide accurate payment information, and to update credit card information and payment frequency preferences via the online customer portal or app.